Governors Work Plan 2023-2024

Term	Business	Pupil	Full Governing Body	
1	**Wednesday 27/09/2023 at 4.45pm**	**Wednesday 04/10/2023 at 4.45pm**	**Wednesday 06/09/2023 at 4.45pm**	
	Standing Items Monitoring of Finances Journals & virements - Debt Monitoring Health & Safety School Estate, Buildings & Grounds Staff Departures and Appointments Confidential Requests for Leave of Absence Maternity Cover monitoring MAT Discussion Update **Additional Items** Roles/Responsiblities of Admin Team Serious Emergency Response Plan	**Standing Items** One Year Development Plan / SIP updates Use of RPI School Council Update **Additional Items** Report from Middle Leaders Progress of Pupils 2022-23 Progress of Pupils over 3 years Behaviour Improvements	**Standing items** Report from Business Committee/General Ledger Journals and virements Report from Pupil Committee Monitoring of Safeguarding Safeguarding - allegations Wellbeing **Additional Items** **Keeping Children Safe in Education** **Instrument of Government** **Terms of Reference FGB and committees** **Freedom of Information Requests** **Governors' Allowances** Register of Business interests Code of conduct **Policies for Review** **Safeguarding & Child Protection Policy** **Guidance for Safer Working Practices** **Keeping Children Safe in Education**	 **ST** **ST** **ST** **ST** **ST** **ST** **ST**
	Policies for Review **Equality Policy, Equality Objectives and Accessibility Plan** **Charging and Remissions Policy** **Pay Policy** **Purchasing policy** <mark>Internal Financial Procedures</mark>	**Policies for Review** **Teaching & Learning Policy** **Behaviour Management Policy** **Curriculum Policy** **Educational Visits**	**Wednesday 18/10/2023 at 4.45pm** **Additional Items** Attendance of pupils 2022-2023 School self-evaluation School Improvement Plan SIP Partner feedback Pupil Premium report Information on Website SMSC report **Policies for Review** **Complaints Procedure** **Admissions Policy** **Appraisal and Capability Policy**	
2	**Wednesday 22/11/2023 at 4.45pm**	**Wednesday 29/11/2023 at 4.45pm**	**Wednesday 13/12/2023 at 4.45pm**	
	Additional Items Revised Budget Monitoring of School Fund Benchmarking against CFR Safer Recruitment Procedures Report ICT Strategic Development: Progress Update	**Additional Items** Anti bullying week Feedback on Quality of Teaching Attendance Data (Term 1) PSD Data	**Additional Items** Headteacher's Report Impact of Performance Management School Improvement Plan Report from School Improvement Lead Partner (SILP) Statement from Pay Committee	
	Policies for Review **Health & Safety Policy** **Data Protection & Information Sharing Policy** **Pay Committee Meeting** **Friday 1st December 2023 at 8am** **HT Performance Review** **Fri 17th March 2023 at 2pm & Fri 7th July 2023 at 2pm**	**Policies for Review** **Early Years Foundation Stage Policy** **Managing Attendance** <mark>Assessment, Recording and Reporting Policy</mark> <mark>Drugs Education Policy</mark>	**Policies for Review** **Safer Recruitment Policy** **Child on Child Abuse Policy**	
3	**Wednesday 17/01/2024 at 4.45pm**	**Wednesday 24/01/2024 at 4.45pm**	**Wednesday 07/02/2024 at 4.45pm**	
	Additional Items Monitoring of Educational Visits Improving E-safety Inventory of Assets- MS	**Additional Items** Progress of Pupils (Autumn Term) Behaviour Improvements Anti-bullying Report Report from Middle Leaders Attendance Data (Term 2)	**Additional Items** School Improvement Plan - progress (Autumn term) Unofficial School Fund constitution	
	Policies for Review **Lettings Policy** **Visitors to School Policy** **E-safety Policy**	**Policies for Review** **All Policies for exams incl Exam Contingency Plan, Malpractice Policy** **CIAG Policy** Internal Appeals Procedure (Accreditation) **Management of Controlled Assessments Policy**	**Policies for Review** **Disciplinary Policy and Procedures** **Grievance Procedure**	**ST** **ST** **ST** **ST**
4	**Wednesday 06/03/2024 at 4.45pm**	**Wednesday 13/03/2024 at 4.45pm**	**Wednesday 27/03/2024 at 4.45pm**	
	Additional Items Schools Financial Values Standard Draft Budget - setting ICT Strategic Development Traded Services - Contracts for Budget Planning	**Additional Items** Feedback on Quality of Teaching - Lesson Observations Safer Internet Week Attendance Data (Term 3)	**Additional Items** Headteachers report SFVS Review of COVID19 Funding	
	Policies for Review <mark>Flexible Working Policy and Procedure</mark> <mark>Family Leave Policy</mark> <mark>Secondment Policy</mark>	**Policies for Review** **Children Looked After** Intimate Care Policy **Medications Policy**	**Policies for Review** **Allegations of Abuse Policy** **Disclosure Policy**	
5	**Wednesday 01/05/2024 at 4.45pm**	**Wednesday 08/05/2024 at 4.45pm**	**Wednesday 22/05/2024 at 4.45pm**	
	Additional Items EOY Balances Draft Budget Review of Staffing Structure/Complement Security Arrangement at School	**Additional Items** Progress of Pupils (Spring Term) CEIAG Audit Behaviour Improvements Report from Middle Leaders Anti-bullying Report Attendance Data (Term 4) Curriculum Balance	**Additional Items** Progress against School Improvement Plan (Spring Term) Approval of Budget Impact of Training Days Report from School Improvement Lead Partner (SILP) GDPR Compliance Monitoring Safeguarding Audit	
	Policies for Review <mark>Redundancy Policy</mark> <mark>Reference Policy</mark>	**Policies for Review** **Sex & Relationships Guidance & Education** Communications Policy **Initial Teacher Training Policy**	**Policies for Review** **Whistleblowing Policy** <mark>Probationary Policy and Procedure</mark>	
6	**Wednesday 26/06/2024 at 4.45pm**	**Wednesday 03/07/2024 at 4.45pm**	**Wednesday 17/07/2024 at 4.45pm**	
	Additional Items **Premises Management Overview** Health & Safety Audit CFR ICT Strategic Development: Progress Update	**Additional Items** Curriculum Developments Anti-bullying Report Family Handbook Attendance Data (Term 5)	**Additional Items** Headteacher's report Governor Skills Audit Impact of Sports Premium Funding Review of COVID19 Funding	
	Policies for Review <mark>Sabbatical Leave Policy</mark> <mark>Time to Train Policy</mark>	**Policies for Review** **Home-School Agreement, Acceptable Usage Policy** **Religious Education Policy**	**Policies for Review** **SEN Information Report** <mark>Social Media and Networking Policy</mark>	